

TO: James L. App, City Manager  
FROM: Ann Robb, Director, Library and Recreation Services  
SUBJECT: Schedule Dates for Applicant Interviews/Appointments for  
Advisory Body Vacancies  
DATE: June 3, 2008

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**Needs:** For the City Council to consider setting the date for interviews of candidates for filling vacancies for the following advisory bodies:

**Facts:**

1. The **Youth Commission** consists of nine (9) regular appointed members and three (3), 2-year staggered terms. Three regular and two alternate positions will expire in June; and two members will graduate. Five of the nine members and two of the alternate members are not eligible for reappointment.
2. The **Parks and Recreation Advisory Committee** consists of five (5) appointed members with 2-year staggered terms. Two positions will expire in June. Two of the five members are eligible for reappointment.
3. The **Library Board of Trustees** consists of five (5) appointed members with 3-year staggered terms. One position will expire in June. One of the five members is eligible for reappointment.
4. The **Senior Citizen Advisory Committee** consists of seven (7) regular members and two (2) alternates, with 2-year staggered terms. Two regular and one alternate position will expire in June. One of the regular members and one alternate are eligible for reappointment; one of the regular members is not eligible for reappointment.
5. A recruitment notice for the vacancies was placed in local publications and posted on the City's website. The application period ended May 30, 2008.

**Analysis and**

**Conclusion:** In order to have a full complement of members on the City's advisory bodies, it would be helpful for the Council to consider candidates for these committees during June 2008.

Policy

Reference: Adopted Council policies regarding advisory bodies

Fiscal

Impact: None

Options:

- a. For the Council to consider setting an interview date to fill the term vacancies for these committees – Thursday, June 19, 2008 at 7:30 PM; or
- b. Amend, modify, or reject the above options.